

AGENDA

Regular Council meeting to be held
Tuesday June 2, 2020 at 7:00 p.m.
Council Chambers @250 Clark, Powassan & Electronic

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of May 19, 2020
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 North Bay Parry Sound District Health Unit- 2019 Audited Financial Statements
 - 8.2 ACED Amended Budget
9. **STAFF REPORTS**
 - 9.1 Tree Canopy and Natural Vegetation Policy
 - 9.2 Pregnancy and Parental Leave for Members of Council
 - 9.3 Memo- Winter Sand recycling- C. Munshaw, Municipal Engineer
10. **BY-LAWS**
 - 10.1 By-Law 2020-17 2020 Tax Ratios
 - 10.2 By-Law 2020-18 2020 Tax Rates
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 12.1 Township of Chisholm- proposal for financial contribution to Library email & news article
 - 12.2 Mutual Aid- Township of Chisholm
 - 12.3 Lorne Byers request re removal of clay from 111 Purdon Line
13. **CORRESPONDENCE**
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
19. **MOTION TO ADJOURN**

2020-145

Moved by: D. Britton Seconded by: R. Hall

That RFP 2020-02 for Winter Sand in the amount of \$47,080.32 including HST, be awarded to RGT Clouthier Construction Ltd.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-146

Moved by: R. Hall Seconded by: D. Britton

That RFP 2020-03 for Granular 'A' in the amount of \$213,593.40 including HST, be awarded to RGT Clouthier Construction Ltd., and that the provisional Public Works Stockpile item be reduced accordingly to meet the Municipal Budget.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-147

Moved by: D. Britton Seconded by: R. Hall

That RFP 2020-04 for Building Condition Assessment Option #2 in the amount of \$15,255 including HST be awarded to Tulloch Engineering Inc.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-148

Moved by: D. Piekarski Seconded by: R. Hall

That By-law 2020-16, being a By-law to adopt the 2020 Municipal Budget.

READ a FIRST and SECOND time on May 5, 2020.

READ a THIRD and FINAL time and considered passed as such on this, the 19th day of May, 2020.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-149

Moved by: R. Hall Seconded by: D. Piekarski

That By-law 2020-17, being a by-law to set tax ratios for municipal purposes for the year 2020.

READ a FIRST and SECOND time on May 19, 2020.

To be **READ a THIRD and FINAL** time and considered passed as such on this, the 5th day of June, 2020.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-150

Moved by: D. Piekarski Seconded by: D. Britton

That By-law 2020-18, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020.

READ a FIRST and SECOND time on May 19, 2020.

To be **READ a THIRD and FINAL** time and considered passes as such on the 5th day of June, 2020.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-151

Moved by: D. Britton Seconded by: D. Piekarski

That the memorandum from the Ontario Clean Water Agency (OCWA) regarding 2021 Water License renewal, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-152

Moved by: D. Piekarski Seconded by: R. Hall

That the correspondence dated December 19, 2019, with an update from May 11, 2020, from the Association of Municipalities Ontario (AMO) regarding a home energy program for Ontario, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton	Yea
Councillor Randy Hall	Yea
Councillor Markus Wand	Yea
Councillor Debbie Piekarski	Yea
Mayor Peter McIsaac	Yea

Carried

2020-153

Moved by: D. Britton

Seconded by: D. Piekarski

That the correspondence dated May 14, 2020, from the United Way of North East Ontario regarding the municipality's funding application for senior's program, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-154

Moved by: R. Hall

Seconded by: D. Britton

That the correspondence dated May 14, 2020, from the Association of Municipalities Ontario (AMO) regarding an update on COVID-19, be received.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-155

Moved by: D. Britton

Seconded by: D. Piekarski

That the accounts payable listing reports dated May 7, 8 & 13, 2020 in the total amount of \$878,599.64, be approved for payment.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

2020-156

Moved by: D. Britton

Seconded by: R. Hall

That Council now adjourns at 7:40 p.m.

Recorded Vote: Requested by Peter McIsaac

Councillor Dave Britton Yea

Councillor Randy Hall Yea

Councillor Markus Wand Yea

Councillor Debbie Piekarski Yea

Mayor Peter McIsaac Yea

Carried

Mayor

CAO/Clerk-Treasurer

May 27, 2020

SENT ELECTRONICALLY

Maureen Lang
 Clerk-Treasurer
 Municipality of Powassan
 466 Main Street P.O. Box 250
 Powassan, ON P0H 1Z0

Dear Ms. Lang:

RE: Audited Financial Statements, Financial Information Return (FIR), and COVID-19 Update

The North Bay Parry Sound District Health Unit Audited Financial Statements for the year-ended December 31, 2019, and your 2019 Municipal FIR Schedule 77 are attached for your review. The status of the municipal reserve as of December 31, 2019, can be found on page 13, note 4, of the financial statements.

We would also like to update you on the Health Unit's financial situation related to the COVID-19 pandemic. We are monitoring the extra costs incurred to respond to COVID-19, and we are also monitoring cost savings related to regular work reductions. At this time we are managing within the current budget. The extra costs are primarily related to overtime expenses; however, the total cost will be dependent upon the duration of the pandemic response and how the rest of the year unfolds. It is still too early to tell.

Ministry of Health funding has continued normally so far. We have been notified of extra funding available for COVID-19 for extraordinary costs that would put us into a deficit. With this funding as a backup, there will be no risk of an extra levy for 2020. There is currently no plan to lay off staff as they are all needed to address the COVID-19 response and continue with regular work.

With respect to 2021 planning, the Province announced in their news release from March 12, 2020, at 12:12 p.m. entitled "Province Implementing Enhanced Measures to Protect Ontarians from COVID-19" that:

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	8-1

.../2

*Ontario is providing stability to municipalities as they complete 2021 budget planning by committing to **extending one-time mitigation funding for an additional calendar year** for the province's public health units. This action ensures that historical municipal adjustments remain capped at 10 per cent, and recognizes the considerable time and resources necessary for public health units to effectively respond to COVID-19. Extending mitigation funding would keep municipal funding levels for public health units in calendar year 2021 at the same level as calendar year 2020. This is in addition to the up to \$100 million COVID-19 Contingency Fund announced yesterday.*

The Health Unit remains committed to protecting the health of our communities, and we will keep you apprised of any significant change in our status.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sm

C: Board of Health

Enclosures

**North Bay Parry Sound District
Health Unit
Financial Statements
For the year ended December 31, 2019**

North Bay Parry Sound District Health Unit
Financial Statements
For the year ended December 31, 2019

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Independent Auditor's Report

To the Members of the North Bay Parry Sound District Health Unit

Opinion

We have audited the financial statements of the North Bay Parry Sound District Health Unit (the Entity), which comprise of the statement of financial position as at December 31, 2019, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises:

- The information, other than the financial statements and our auditor's report thereon, included in the Unaudited Supplementary Financial Information.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge of obtained in the audit, or otherwise appears to be materially misstated.

We obtained the Unaudited Supplementary Financial Information prior to the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism through the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario
April 22, 2020

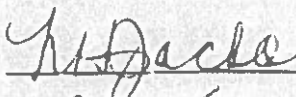
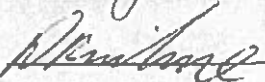
North Bay Parry Sound District Health Unit Statement of Financial Position

December 31	2019	2018
Financial Assets		
Cash and cash equivalents	\$ 4,068,431	\$ 3,486,133
Accounts receivable (Note 2)	368,148	263,924
	4,436,579	3,750,057
Liabilities		
Accounts payable and accrued liabilities (Note 5)	2,171,828	1,164,951
Due to Province of Ontario	506,071	656,095
Due to member municipalities	14,644	10,160
Deferred revenue (Note 6)	118,878	599,963
Other employment liabilities (Note 8)	245,479	270,919
	3,056,900	2,702,088
Net financial assets	1,379,679	1,047,969
Non-Financial Assets		
Tangible capital assets (Note 3)	18,448,839	18,920,835
Supplies inventory	188,444	168,285
Prepaid expenses	67,698	80,531
	18,704,981	19,169,651
Accumulated surplus (Note 4)	\$ 20,084,660	\$ 20,217,620

Commitments (Note 13)

Contingencies (Note 12)

On behalf of the Board:

 _____	Chairperson
 _____	Vice Chairperson

North Bay Parry Sound District Health Unit Statement of Operations

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario (Note 9)	\$ 16,835,873	\$ 16,635,331	\$ 19,213,895
Member municipalities	3,674,691	3,674,691	3,674,691
Cost recoveries - other programs (Note 10)	154,067	151,924	201,250
Program revenue	249,652	199,064	382,775
Other grant revenues	212,190	351,552	341,693
Interest and other	67,249	110,707	297,576
Transfer from (to) deferred revenue	-	132,527	(225,849)
	<u>21,193,722</u>	<u>21,255,796</u>	<u>23,886,031</u>
Expenses (Note 16)			
Public Health Mandatory Programs	15,375,730	15,716,439	15,393,576
Healthy Smiles Ontario	1,146,500	1,163,418	1,113,890
Healthy Babies, Healthy Children Program	1,094,400	1,094,400	1,094,400
Smoke Free Ontario	479,200	479,220	449,817
Public Health Nursing Initiative	392,100	392,100	392,100
Infection Control	389,000	389,000	389,000
Ontario Seniors Dental Care	631,800	214,557	-
Adult Dental	310,766	167,120	268,259
Northern Fruit and Vegetable	150,000	165,856	161,278
Diabetes Strategy	150,000	150,000	150,000
Enhanced Harm Reduction	150,000	150,000	144,525
Genetics Program	398,216	149,006	280,212
One-time Program	188,300	105,433	70,977
Falls Prevention	100,000	100,909	95,213
Indigenous Partnership	93,750	93,750	-
Needle Exchange	54,700	54,700	54,700
MOH Initiative	42,060	49,675	46,047
Haines Food Safety	31,700	31,700	31,700
Enhanced Safe Water	15,500	15,500	15,500
Panorama	-	-	71,512
	<u>21,193,722</u>	<u>20,682,783</u>	<u>20,222,706</u>
Excess of revenues over expenses before items below	\$ -	573,013	3,663,325
Province of Ontario settlement (Note 11)		(704,853)	(628,276)
Loss on disposal of tangible capital assets		(1,120)	(123,299)
Annual (deficit) surplus		(132,960)	2,911,750
Accumulated surplus, beginning of year		20,217,620	17,305,870
Accumulated surplus, end of year (Note 4)		\$ 20,084,660	\$ 20,217,620

The accompanying notes are an integral part of these financial statements.

North Bay Parry Sound District Health Unit Statement of Changes in Net Assets

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Annual (deficit) surplus	\$ -	\$ (132,960)	\$ 2,911,750
Acquisition of tangible capital assets	-	(350,057)	(810,374)
Amortization of tangible capital assets	-	820,933	1,092,098
Loss on disposal of tangible capital assets	-	1,120	123,299
	-	<u>339,036</u>	<u>3,316,773</u>
Acquisition of prepaid expenses	-	(67,698)	(80,531)
Use of prepaid expenses	-	80,531	93,935
Acquisition of supplies inventory	-	(188,444)	(168,285)
Consumption of supplies inventory	-	168,285	174,588
	-	<u>(7,326)</u>	<u>19,707</u>
Changes in net financial assets	-	331,710	3,336,480
Net financial assets (debt), beginning of year	<u>1,047,969</u>	<u>1,047,969</u>	<u>(2,288,511)</u>
Net financial assets, end of year	<u>\$ 1,047,969</u>	<u>\$ 1,379,679</u>	<u>\$ 1,047,969</u>

The accompanying notes are an integral part of these financial statements.

North Bay Parry Sound District Health Unit Statement of Cash Flow

For the year ended December 31	2019	2018
Cash provided by (used in)		
Operating transactions		
Annual (deficit) surplus	\$ (132,960)	\$ 2,911,750
Items not involving cash		
Amortization of tangible capital assets	820,933	1,092,098
Loss on disposal of tangible capital assets	1,120	123,299
Changes in non-cash working capital balances		
Accounts receivable	(104,224)	340,551
Accounts payable and accrued liabilities	1,006,877	(2,025,532)
Due to Province of Ontario	(150,024)	539,990
Due to member municipalities	4,484	2,136
Deferred revenue	(481,085)	225,849
Other employment liabilities	(25,440)	(13,728)
Supplies inventory	(20,159)	6,303
Prepaid expenses	12,833	13,404
	<u>932,355</u>	<u>3,216,120</u>
Investing transactions		
Acquisition of tangible capital assets	<u>(350,057)</u>	<u>(810,374)</u>
Financing transactions		
Repayment of long-term debt	<u>-</u>	<u>(1,099,000)</u>
Increase in cash and cash equivalents during the year	582,298	1,306,746
Cash and cash equivalents, beginning of year	<u>3,486,133</u>	<u>2,179,387</u>
Cash and cash equivalents, end of year	<u>\$ 4,068,431</u>	<u>\$ 3,486,133</u>

The accompanying notes are an integral part of these financial statements.

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

1. Significant Accounting Policies

Nature of Organization The North Bay Parry Sound District Health Unit is incorporated without share capital under the Health Protection and Promotion Act and its principal activity is to provide mandatory public health programs. The Health Unit is a non-profit organization and is a registered charity exempt from income taxes under the Income Tax Act.

Basis of Accounting The financial statements of the Health Unit are prepared by management in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Health Unit are as follows:

Financial Statement Presentation The financial statements reflect the assets, liabilities, revenues and expenses of the North Bay Parry Sound District Health Unit. The following programs are funded through grants from the Province of Ontario and through transfer payments from member municipalities.

Program Name	% Funded Province of Ontario	% Funded Municipal
Public Health Cost Shared Mandatory Programs	75%	25%
Healthy Babies, Healthy Children	100%	0%
Healthy Smiles Ontario	100%	0%
Smoke Free Ontario	100%	0%
Infection Control	100%	0%
Genetics	100%	0%
Public Health Nursing Initiative	100%	0%
Diabetes Strategy	100%	0%
MOH Initiative	100%	0%
Haines Food Safety	100%	0%
Enhanced Safe Water	100%	0%
Falls Prevention	100%	0%
Panorama	100%	0%
Healthy Smiles Ontario	100%	0%
Enhanced Harm Reduction	100%	0%
Northern Fruit & Vegetable	100%	0%
Adult Dental	0%	100%
Needle Exchange	100%	0%
Ontario Seniors Dental Care	100%	0%
Indigenous Partnerships	100%	0%

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

1. Significant Accounting Policies (continued)

**Cash and Cash
Equivalents**

Cash and cash equivalents includes cash on hand, current bank accounts and short-term deposits, if any, with terms to maturity of less than 90 days.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Furniture	5 to 10 years
Equipment	5 to 8 years
Computer equipment and software	4 to 5 years
Portables	20 years
Building	40 years
Leaseholds	Straight line over term of the lease

Retirement Benefits

The Health Unit's contributions due during the period to its multi employer defined benefit plan are expensed as incurred.

Revenue Recognition

Provincial funding revenues are recognized in the year to which the program relates. Municipal revenues are recognized in the year they are levied to member municipalities. Other revenues are recognized when services are provided and collection is reasonably assured. Investment revenue is recognized in the period earned.

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and all eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

1. Significant Accounting Policies (continued)

Use of Estimates

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are the determination of the estimated useful life of tangible capital assets. Actual results could differ from these estimates.

Economic Dependence

Substantially all of the Health Unit's revenue is received from the Province of Ontario and municipalities in its district. The continuation of the Health Unit is dependent on this funding.

Any adjustment to funding is recorded in the year it becomes known as an adjustment to net assets.

2. Accounts Receivable

	<u>2019</u>	<u>2018</u>
Government of Canada	\$ 253,160	\$ 176,889
Province of Ontario	76,128	45,996
Other	<u>38,861</u>	<u>41,039</u>
	<u>\$ 368,149</u>	<u>\$ 263,924</u>

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

3. Tangible Capital Assets

	2019								
	Furniture	Equipment	Computer Equipment & Software	Leaseholds	Portables	Buildings	Land	Construction in progress	Total
Cost, beginning of year	\$ 822,447	\$ 903,572	\$ 2,246,280	\$ 233,439	\$ 2,916	\$ 17,258,121	\$ 987,335	\$ -	\$ 22,454,110
Additions	-	133,221	216,836	-	-	-	-	-	350,057
Disposals	(605)	(2,611)	(29,521)	-	-	-	-	-	(32,737)
Cost, end of year	\$ 821,842	\$ 1,034,182	\$ 2,433,595	\$ 233,439	\$ 2,916	\$ 17,258,121	\$ 987,335	\$ -	\$ 22,771,430
Accumulated amortization, beginning of year	\$ 209,011	\$ 622,170	\$ 1,776,800	\$ 233,439	\$ 1,530	\$ 690,325	\$ -	\$ -	\$ 3,533,275
Amortization	70,190	84,410	234,734	-	146	431,453	-	-	820,933
Disposals	(605)	(1,355)	(29,657)	-	-	-	-	-	(31,617)
Accumulated amortization, end of year	\$ 278,596	\$ 705,225	\$ 1,981,877	\$ 233,439	\$ 1,676	\$ 1,121,778	\$ -	\$ -	\$ 4,322,591
Net carrying amount, end of year	\$ 543,246	\$ 328,957	\$ 451,718	\$ -	\$ 1,240	\$ 16,136,343	\$ 987,335	\$ -	\$ 18,448,839

**North Bay Parry Sound District Health Unit
Notes to Financial Statements**

December 31, 2019

3. Tangible Capital Assets (continued)

	2018								
	Furniture	Equipment	Computer Equipment	Leaseholds	Portables	Buildings	Land	Construction in progress	Total
Cost, beginning of year	\$ 925,651	\$ 781,162	\$ 2,075,253	\$ 986,891	\$ 2,916	\$ -	\$ 987,335	\$ 17,567,097	\$ 23,326,305
Additions	575,226	189,731	354,393	-	-	7,258,121	-	-	18,377,471
Disposals	(678,430)	(67,321)	(183,366)	(753,452)	-	-	-	(17,567,097)	(19,249,666)
Cost, end of year	\$ 822,447	\$ 903,572	\$ 2,246,280	\$ 233,439	\$ 2,916	\$ 7,258,121	\$ 987,335	-	\$ 22,454,110
Accumulated amortization, beginning of year	\$ 697,948	\$ 620,794	\$ 1,693,430	\$ 986,891	\$ 1,384	\$ -	\$ -	\$ -	\$ 4,000,447
Amortization	70,791	67,074	263,762	-	146	690,325	-	-	1,092,098
Disposals	(559,728)	(65,698)	(180,392)	(753,452)	-	-	-	-	(1,559,270)
Accumulated amortization, end of year	\$ 209,011	\$ 622,170	\$ 1,776,800	\$ 233,439	\$ 1,530	\$ 690,325	\$ -	\$ -	\$ 3,533,275
Net carrying amount, end of year	\$ 613,436	\$ 281,402	\$ 469,480	\$ -	\$ 1,386	\$ 6,567,796	\$ 987,335	\$ -	\$ 18,920,835

**North Bay Parry Sound District Health Unit
Notes to Financial Statements**

December 31, 2019

4. Accumulated Surplus

	2019	2018
Invested in tangible capital assets	\$ 18,448,839	\$ 18,920,835
Municipal reserve ⁽ⁱ⁾	1,684,982	1,391,545
Amounts to be recovered (Note 8)	(245,479)	(270,919)
Operating fund	196,318	176,159
Accumulated surplus, end of year	\$ 20,084,660	\$ 20,217,620

(i) Change in Municipal reserve

Balance, beginning of year	\$ 1,391,545	\$ 1,030,058
Additions:		
Surplus	266,234	345,062
Interest	27,203	16,425
Balance, end of year	\$ 1,684,982	\$ 1,391,545

5. Accounts Payable and Accrued Liabilities

	2019	2018
Trade payables and other accruals	\$ 1,874,046	\$ 854,084
Accrued salaries and benefits	257,594	199,949
Capital project payables	40,188	110,918
	\$ 2,171,828	\$ 1,164,951

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

6. Deferred Revenue

	2019	2018
Deferred revenue, beginning of year	\$ 599,963	\$ 374,114
Add: amount received during the year	246,042	533,347
Less: amount recognized as revenue during the year	(378,569)	(417,338)
Transfer from (to) Genetics Program	-	109,840
Less: payable to Province of Ontario	(86,902)	-
Less: payable to Health Sciences North	(261,656)	-
	\$ 118,878	\$ 599,963

Included in cash and cash equivalents is restricted amounts of \$118,878 (2018 - \$599,963) with respect to the above.

The ending balance is comprised of:

	2019	2018
Province of Ontario - Genetics Program	\$ -	\$ 292,960
- Northern Fruit and Vegetable	-	18,142
- Needle Exchange	14,994	-
- Miscellaneous	55,923	44,867
- Falls Prevention	5,105	6,014
- Adult Dental	-	62,500
- Active School Transportation	42,856	50,000
- Immunization	-	32,230
- Indigenous Partnership	-	93,250
	\$ 118,878	\$ 599,963

7. Credit Facility

The Health Unit has an authorized line of credit under a credit facility agreement with a Canadian chartered bank. The maximum draw permitted under this agreement is \$500,000 at prime less 0.25%. The amount drawn on this facility at year end was \$Nil (2018 - \$Nil).

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

8. Other Employment Liabilities

The Health Unit provides certain employee benefits which will require funding in future periods.

	2019	2018
Vacation and compensating time	\$ 245,479	\$ 270,919

9. Province of Ontario Revenue

The revenue from the Province of Ontario consists of the following grants:

	2019 Budget	2019 Actual	2018 Actual
Organized territories	\$ 10,400,900	\$ 10,400,900	\$ 10,400,900
Unorganized territories	1,058,300	1,058,300	1,058,300
Healthy Smiles Ontario	1,138,500	1,138,500	1,138,500
Healthy Babies, Healthy Children	1,094,400	1,094,400	1,094,400
Ontario Seniors Dental Care	631,800	631,800	-
Smoke Free Ontario	479,200	479,200	479,200
Infection Control	389,000	389,000	389,000
Public Health Nursing Initiative	392,100	392,100	392,100
Northern Fruit and Vegetable Program	150,000	168,142	207,520
Diabetes Strategy	150,000	150,000	150,000
Enhanced Harm Reduction	150,000	150,000	150,000
Genetics	375,663	138,635	375,663
Indigenous Partnerships	93,750	93,750	-
Needle Exchange	54,700	54,700	54,700
MOH Initiative	42,060	49,682	54,541
Haines Food Safety	31,700	31,700	31,700
Enhanced Safe Water	15,500	15,500	15,500
One-time funding:			
Accommodation and Land Development	-	-	3,000,000
Other	188,300	199,022	221,871
	\$ 16,835,873	\$ 16,635,331	\$ 19,213,895

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

10. Cost Recoveries

The Health Unit is responsible for the delivery of various mandated public health and other health programs which are funded 100% by the Province of Ontario. Some expenditures related to the delivery of these programs are initially incurred by the Health Unit and are subsequently recovered from these provincial programs. These amounts recovered are recorded as cost recoveries in the Health Unit's statement of operations.

11. Province of Ontario Settlements

The Province of Ontario settlements for the year consists of the following:

	<u>2019</u>	<u>2018</u>
Public Health Mandatory Programs	\$ (178,574)	\$ (478,568)
Healthy Smiles Ontario	-	(57,975)
Smoke Free Ontario	-	(29,400)
Ontario Seniors Dental Care	(437,085)	-
MOH Initiative	(7)	(8,494)
Northern Fruit & Vegetable	(2,286)	(46,242)
Enhanced Harm Reduction	-	(5,475)
Vaccine Fridge - One-Time Funding	(640)	(2,122)
Indigenous Partnership - One-Time Funding	(86,261)	-
	<u>\$ (704,853)</u>	<u>\$ (628,276)</u>

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

12. Contingencies

On July 1, 1987, a group of health care organizations, ("subscribers"), formed Healthcare Insurance Reciprocal of Canada ("HIROC"). HIROC is registered as a Reciprocal pursuant to provincial Insurance Acts which permit persons to exchange with other persons reciprocal contracts of indemnity insurance. HIROC facilitates the provision of liability insurance coverage to health care organizations in the provinces and territories where it is licensed. Subscribers pay annual premiums, which are actuarially determined, and are subject to assessment for losses in excess of such premiums, if any, experienced by the group of subscribers for the years in which they were a subscriber. No such assessments have been made to current date.

Since its inception in 1987, HIROC has accumulated an unappropriated surplus, which is the total of premiums paid by all subscribers plus investment income less the obligation for claims reserves and expenses and operating expenses. Each subscriber which has an excess of premium plus investment income over the obligation for their allocation of claims reserves and expenses and operating expenses may be entitled to receive distributions of their share of the unappropriated surplus at the time such distributions are declared by the Board of Directors of HIROC.

The Health Unit became a member of HIROC in January 2013 and is subject to any assessment on a proportionate basis.

13. Commitments

- a. The Health Unit rents office premises in Sturgeon Falls on a lease that expired during 2017, currently on a month to month agreement, Mattawa based on scheduled clinics, total was \$924 for the year, Parry Sound under lease expiring in August 31, 2021 at \$120,564 per year and Burks Falls under lease expiring in September 30, 2022 at \$27,849 per year.
- b. The Health Unit rents equipment under various long-term leases, the longest of which expires in 2024. The annual lease payments amount to \$34,666 (2018 - \$16,230).

The minimum annual lease payments for the next five years are as follows:

2020	\$	190,710
2021		144,135
2022		49,570
2023		17,306
2024		11,341

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

14. Pension Agreement

The Health Unit is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The Health Unit has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles. The Health Unit records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employment contributions to the Plan for past employee service.

OMERS provides pension services to almost half a million active and retired members and approximately 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2019. The results of this valuation disclosed total actuarial liabilities of \$107,687 million in respect of benefits accrued for service with actuarial assets at that date of \$104,290 million indicating a going concern actuarial deficit of \$3,397 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Health Unit does not recognize any share of the OMERS pension surplus or deficit. The amount contributed to OMERS for 2019 was \$1,173,568 (2018 - \$1,212,214) for current service.

15. Segmented Reporting

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segment Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Government organizations that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant such disclosures. The Health Unit has only one identifiable segment, considered to be public health, as presented in these financial statements.

North Bay Parry Sound District Health Unit Notes to Financial Statements

December 31, 2019

16. Expenditures by Object

	2019	2018
Salaries	\$ 12,511,511	\$ 12,520,232
Employee benefits	3,215,736	3,216,822
Materials and supplies	1,942,783	1,006,009
Professional and purchased services	670,056	715,661
Occupancy	454,296	667,055
Professional development	418,121	287,950
Travel	260,281	260,367
Information technology	213,182	256,895
Communication costs	172,125	193,978
Equipment	3,759	5,639
Amortization of tangible capital assets	820,933	1,092,098
	\$ 20,682,783	\$ 20,222,706

17. Comparative Figures

Certain of the comparative figures have been conformed to meet current year's presentation.

18. Subsequent Event

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the Health Unit, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Health Unit's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Health Unit is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The Health Unit's ability to continue delivering services and employ related staff, will depend on the legislative mandates from the various levels of government. The Health Unit will continue to focus on managing expenditures and leveraging existing funds and available credit facilities to ensure it is able to continue providing essential services to the area.

**North Bay Parry Sound District Health Unit
Schedule 1 - Public Health Mandatory Programs
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 11,459,200	\$ 11,461,689	\$ 11,459,200
One-time funding - Accommodation	-	-	3,000,000
Member municipalities	3,476,115	3,674,691	3,476,115
Program	241,652	323,312	290,156
Cost recoveries - other programs	154,067	151,924	201,250
Other grants	-	83,523	18,992
Interest and miscellaneous	44,696	103,902	292,044
	<u>15,375,730</u>	<u>15,799,041</u>	<u>18,737,757</u>
Expenses			
Salaries	9,898,138	9,233,406	9,235,141
Employee benefits	2,633,726	2,388,233	2,397,738
Program material and supplies	509,945	1,328,320	573,791
Professional and purchased services	533,648	526,484	444,926
Professional development	370,311	359,669	266,068
Equipment	141,140	-	-
Travel	257,002	206,725	204,034
Information technology	282,523	179,953	222,495
Communication costs	144,475	167,442	188,501
Occupancy	498,772	454,296	667,055
Office supplies	106,050	85,060	112,405
Amortization of tangible capital assets	-	785,066	1,075,686
Allocated costs	-	1,785	5,736
	<u>15,375,730</u>	<u>15,716,439</u>	<u>15,393,576</u>
Excess of revenues over expenses before items below	-	82,602	3,344,181
Province of Ontario settlement for the year	-	(178,574)	(478,568)
Loss on disposal of tangible assets	-	(1,120)	(123,299)
Annual (deficit) surplus	<u>\$ -</u>	<u>\$ (97,092)</u>	<u>\$ 2,742,314</u>

**North Bay Parry Sound District Health Unit
Schedule 2 - Healthy Babies, Healthy Children Program
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 1,094,400	\$ 1,094,400	\$ 1,094,400
Expenses			
Salaries	816,891	825,778	817,166
Employee benefits	236,207	228,978	232,953
Travel	36,302	26,385	27,914
Communication costs	-	3,333	3,939
Professional and purchased services	1,500	3,222	1,526
Office supplies	-	964	-
Professional development	-	629	-
Information technology	-	334	1,225
Program material and supplies	3,500	189	-
Allocated costs	-	4,588	9,677
	<u>1,094,400</u>	<u>1,094,400</u>	<u>1,094,400</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 3 - Healthy Smiles Ontario
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 1,138,500	\$ 1,138,500	\$ 1,138,500
Program	8,000	8,279	16,527
Interest and miscellaneous	-	614	426
	<u>1,146,500</u>	<u>1,147,393</u>	<u>1,155,453</u>
Expenses			
Salaries	721,057	641,049	609,547
Employee benefits	197,661	196,072	174,422
Program material and supplies	60,500	113,635	87,490
Professional and purchased services	25,300	71,611	86,262
Professional development	7,240	9,664	7,732
Information technology	5,500	3,069	3,858
Travel	3,600	2,555	2,657
Office supplies	2,150	1,190	1,760
Amortization of tangible capital assets	-	16,025	16,412
Allocated costs	123,492	108,548	123,750
	<u>1,146,500</u>	<u>1,163,418</u>	<u>1,113,890</u>
Excess of revenues over expenses before items below	-	(16,025)	41,563
Province of Ontario settlement for the year	-	-	(57,975)
Annual deficit	<u>\$ -</u>	<u>\$ (16,025)</u>	<u>\$ (16,412)</u>

**North Bay Parry Sound District Health Unit
Schedule 4 - Smoke Free Ontario
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 479,200	\$ 479,200	\$ 479,200
Interest and miscellaneous	-	20	17
	<u>479,200</u>	<u>479,220</u>	<u>479,217</u>
Expenses			
Salaries	336,387	322,627	329,799
Program material and supplies	7,255	65,197	20,753
Employee benefits	67,299	60,844	66,752
Travel	21,313	17,164	17,957
Professional and purchased services	36,450	2,589	3,699
Professional development	500	861	238
Communication costs	250	185	230
Office supplies	-	15	318
Allocated costs	9,746	9,738	10,071
	<u>479,200</u>	<u>479,220</u>	<u>449,817</u>
Excess of revenues over expenses before items below	-	-	29,400
Province of Ontario settlement for the year	-	-	(29,400)
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 5 - Infection Control
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 389,000	\$ 389,000	\$ 389,000
Expenses			
Salaries	299,852	299,639	296,468
Employee benefits	80,709	79,490	78,057
Program material and supplies	7,139	5,835	6,827
Professional development	-	1,546	4,430
Communication costs	1,300	1,165	1,309
Travel	-	64	438
Allocated costs	-	1,261	1,471
	389,000	389,000	389,000
Annual surplus	\$ -	\$ -	\$ -

**North Bay Parry Sound District Health Unit
Schedule 6 - Genetics Program
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 375,663	\$ 138,635	\$ 375,663
One-time funding	-	4,200	9,300
Transfer from (to) deferred revenue	-	-	(109,840)
Interest and miscellaneous	22,553	6,171	5,089
	<u>398,216</u>	<u>149,006</u>	<u>280,212</u>
Expenses			
Salaries	244,247	90,372	137,082
Professional and purchased services	75,990	37,000	69,255
Employee benefits	66,779	19,185	42,637
Office supplies	-	2,323	2,615
Program material and supplies	7,850	126	203
Professional development	3,350	-	212
Allocated costs	-	-	28,208
	<u>398,216</u>	<u>149,006</u>	<u>280,212</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Genetics program was transferred to Health Sciences North in the Fall of 2019.

**North Bay Parry Sound District Health Unit
Schedule 7 - Ontario Seniors Dental Care
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 631,800	\$ 631,800	\$ -
	<u>631,800</u>	<u>631,800</u>	<u>-</u>
Expenses			
Program material and supplies	176,592	133,771	-
Salaries	358,016	47,766	-
Employee benefits	89,692	9,885	-
Professional development	-	1,837	-
Information technology	2,250	1,272	-
Travel	5,250	158	-
Office supplies	-	26	-
Amortization of tangible capital assets	-	19,842	-
	<u>631,800</u>	<u>214,557</u>	<u>-</u>
Excess of revenues over expenses before items below	-	417,243	-
Province of Ontario settlement for the year	-	(437,085)	-
Annual deficit	<u>\$ -</u>	<u>\$ (19,842)</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 8 - Public Health Nursing Initiative
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 392,100	\$ 392,100	\$ 392,100
Expenses			
Salaries	309,678	310,749	311,355
Employee benefits	82,422	81,351	80,745
	<u>392,100</u>	<u>392,100</u>	<u>392,100</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

North Bay Parry Sound District Health Unit
Schedule 9 - Indigenous Partnerships
Statement of Operations
(Unaudited)

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 93,750	\$ 93,750	\$ -
Expenses			
Salaries	39,619	41,114	-
Professional development	33,596	30,296	-
Employee benefits	9,438	10,943	-
Program material and supplies	10,665	10,838	-
Travel	432	559	-
	93,750	93,750	-
Annual surplus	\$ -	\$ -	\$ -

**North Bay Parry Sound District Health Unit
Schedule 10 - Diabetes Strategy
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 150,000	\$ 150,000	\$ 150,000
Expenses			
Salaries	85,972	80,563	86,238
Program material and supplies	22,715	26,018	22,675
Employee benefits	27,299	23,507	24,487
Professional development	-	3,544	559
Travel	-	881	1,971
Professional and purchased services	100	100	100
Office supplies	-	-	48
Allocated costs	13,914	15,387	13,922
	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 11 - MOH Initiative
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 42,060	\$ 49,682	\$ 54,541
Expenses			
Salaries	34,777	41,709	38,662
Employee benefits	7,283	7,966	7,385
	<u>42,060</u>	<u>49,675</u>	<u>46,047</u>
Excess of revenues over expenses before items below	-	7	8,494
Province of Ontario settlement for the year	-	(7)	(8,494)
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 12 - Haines Food Safety
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 31,700	\$ 31,700	\$ 31,700
Expenses			
Information technology	28,554	28,554	28,554
Program material and supplies	3,146	3,146	3,146
	<u>31,700</u>	<u>31,700</u>	<u>31,700</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 13 - Needle Exchange
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 54,700	\$ 54,700	\$ 54,700
Expenses			
Program material and supplies	37,500	37,394	35,836
Professional and purchased services	17,200	17,306	18,864
	<u>54,700</u>	<u>54,700</u>	<u>54,700</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 14 - Enhanced Safe Water
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 15,500	\$ 15,500	\$ 15,500
Expenses			
Salaries	12,162	12,572	12,202
Employee benefits	3,338	2,928	3,298
	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>
Annual surplus	\$ -	\$ -	\$ -

**North Bay Parry Sound District Health Unit
Schedule 15 - Falls Prevention
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Other grants	\$ 100,000	\$ 100,000	\$ 100,000
Transfer from deferred revenue	-	6,014	1,227
Transfer to deferred revenue	-	(5,105)	(6,014)
	<u>100,000</u>	<u>100,909</u>	<u>95,213</u>
Expenses			
Salaries	60,612	60,586	59,200
Employee benefits	21,199	17,747	13,096
Program material and supplies	18,189	17,729	18,538
Travel	-	3,747	2,824
Professional development	-	550	977
Office supplies	-	550	578
	<u>100,000</u>	<u>100,909</u>	<u>95,213</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**North Bay Parry Sound District Health Unit
Schedule 16 - Panorama
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
One-time funding	\$ -	\$ -	\$ 71,512
Expenses			
Salaries	-	-	57,931
Employee benefits	-	-	13,581
	-	-	71,512
Annual surplus	\$ -	\$ -	\$ -

**North Bay Parry Sound District Health Unit
Schedule 17 - Adult Dental
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Member municipalities	\$ 198,576	\$ -	\$ 198,576
Other grants	112,190	167,120	255,531
	<u>310,766</u>	<u>167,120</u>	<u>454,107</u>
Expenses			
Salaries	206,760	114,306	166,381
Employee benefits	49,489	27,109	39,073
Program material and supplies	45,150	13,726	23,655
Professional and purchased services	-	7,195	31,501
Information technology	1,000	-	763
Equipment	5,000	3,759	5,640
Professional development	3,367	965	1,246
Travel	-	60	-
	<u>310,766</u>	<u>167,120</u>	<u>268,259</u>
Municipal surplus	\$ -	\$ -	\$ 185,848

**North Bay Parry Sound District Health Unit
Schedule 18 - Northern Fruit & Vegetable
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario - one-time	\$ 37,500	\$ 55,642	\$ 207,520
Province of Ontario	112,500	112,500	-
Expenses			
Program material and supplies	46,154	77,527	79,454
Salaries	57,663	59,133	53,976
Employee benefits	16,515	15,865	15,477
Professional and purchased services	17,430	2,149	3,556
Office supplies	-	548	398
Travel	5,000	17	-
Allocated costs	7,238	10,617	8,417
	150,000	165,856	161,278
Excess of revenues over expenses before items below	-	2,286	46,242
Province of Ontario settlement for the year	-	(2,286)	(46,242)
Annual surplus	\$ -	\$ -	\$ -

**North Bay Parry Sound District Health Unit
Schedule 19 - Enhanced Harm Reduction
Statement of Operations
(Unaudited)**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenues			
Province of Ontario	\$ 150,000	\$ 150,000	\$ 150,000
Expenses			
Salaries	106,218	106,338	94,523
Employee benefits	27,237	29,803	25,422
Program material and supplies	8,015	8,762	15,519
Professional development	8,530	4,629	6,489
Travel	-	468	2,572
	<u>150,000</u>	<u>150,000</u>	<u>144,525</u>
Excess of revenues over expenses before items below	-	-	5,475
Province of Ontario settlement for the year	-	-	(5,475)
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

North Bay Parry Sound District Health Unit

Schedule 20 - One-Time Programs

Statement of Operations

(Unaudited)

For the year ended December 31, 2019

	Indigenous Partnership		Provincial Requirements		Public Health Inspectors		Vaccine Fridge		Total	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenues										
Province of Ontario - Operating	\$ 125,000	\$ 124,500	\$ 43,300	\$ 43,155	\$ 10,000	\$ 15,536	\$ 10,000	\$ 9,142	\$ 188,300	\$ 192,333
Expenses										
Salaries	37,109	25,775	19,364	32,952	9,111	13,153	-	-	85,584	71,880
Employee benefits	7,210	5,003	3,936	9,547	889	1,280	-	-	12,035	15,830
Professional development	-	3,850	-	-	-	81	-	-	-	3,931
Travel	2,500	459	-	17	-	1,022	-	-	2,500	1,498
Professional and purchased services	57,924	2,400	-	-	-	-	-	-	57,924	2,400
Program materials and supplies	20,257	752	-	-	-	-	10,000	9,142	30,257	9,894
	125,000	38,239	43,300	42,516	10,000	15,536	10,000	9,142	188,300	105,433
Excess of revenues over expenses before item below	-	86,261	-	639	-	-	-	-	-	86,900
Province of Ontario settlement	-	(86,261)	-	(639)	-	-	-	-	-	(86,900)
Municipal surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Maureen Lang

From: Lesley Marshall
Sent: Thursday, May 28, 2020 4:02 PM
To: Maureen Lang; Peter McIsaac
Subject: Fwd: 2020 ACED Amended Budget
Attachments: 2020 05 27 budget resolution.pdf; ATT00001.htm; 2020 Amended ACED budget approved by ACED Board on May 27, 2020.pdf; ATT00002.htm; 17 - RED accounts summary amended.pdf; ATT00003.htm

Sent from my iPhone

Begin forwarded message:

From: "John Theriault (Clerk-Treasurer Administrator)" <clerk@armourtownship.ca>
Date: May 28, 2020 at 3:58:59 PM EDT
To: Chamber <almaguinhighlandschamber@gmail.com>, Clerk <info@townshipofperry.ca>, Clerk <clerk@magnetawan.com>, Clerk <admin@sundridge.ca>, Clerk <clerk@burksfalls.ca>, Clerk <info@southriverontario.com>, Lesley Marshall <LMarshall@Powassan.net>, Clerk <clerk.administrator@townshipofjoly.com>, Clerk <clerk@strongtownship.com>, Clerk <clerk@ryersontownship.ca>
Cc: "Dave Gray (Director@InvestAlmaguin.ca)" <Director@InvestAlmaguin.ca>, "Begin, Ron (IC)" <ron.begin@canada.ca>, "Alkins, Melanie (ENDM)" <Melanie.Alkins@ontario.ca>, "aberdeen@vianet.ca" <aberdeen@vianet.ca>, Councillor Jerry Brandt <jbrandt@armourtownship.ca>, Councillor Rod Blakelock <rblakelock@armourtownship.ca>, "minibs2010@hotmail.com" <minibs2010@hotmail.com>, Reeve Bob MacPhail <rmacphail@armourtownship.ca>, Rod ward <rod.ward@netspectrum.ca>, Councillor Rod Ward <rward@armourtownship.ca>, Wendy Whitwell <wwhit@netspectrum.ca>, Councillor Wendy Whitwell <wwhitwell@armourtownship.ca>
Subject: 2020 ACED Amended Budget

Good afternoon everyone,

At their meeting last night, the ACED Board approved resolution 2020-014 which is attached. Also attached is a copy of the budget the ACED Board is recommending. During the budget discussion the Board debated the importance of the Branding Strategy Project to the future of ACED. To keep the Branding Strategy Project we need to increase the budget by \$10,000.

Although some of the partners are unwilling to increase their \$10,000 contribution, others are willing to pay more than the \$10,000 contribution included in the 2020 ACED amended budget, to ensure that the Branding Strategy is completed. This rationale is reflected in the approved resolution.

Therefore, based on the discussion and recommendation of the ACED Board below you will find a template resolution that each member should either approve or defeat at their next regular Council meeting.

Be it resolved that the Name of Partner , based on the resolution 2020-14 of the ACED Board, approves the amended 2020 ACED budget with a contribution of \$10,000 per partner except for one contribution of \$5,000. Furthermore, that the

DATE OF COUNCIL MTG.	June 2/20
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_____Name of Partner_____ agrees to contribute an amount of \$_____ to
the 2020 ACED budget.

If some of the partners agree to pay more than the \$10,000 included in the proposed budget, the budget will be adjusted to reflect the increase in contributions.

If anyone has any questions or requires more information, please contact me.

Regards,

John Theriault, AMCT

Clerk-Treasurer/Administrator

Township of Armour

56 Ontario Street, Box 533

Burk's Falls, Ontario POA 1C0

Email: clerk@armourtownship.ca

Tel: 705-382-3332 ext. 22

Fax: 705-382-2068



RESOLUTION

2020-014

2020-014 - Moved by Wendy Whitwell; Seconded by Jennifer Farquhar;
Be it resolved that the Almaguin Community Economic Development Board approve the amended 2020 ACED budget with a contribution of \$10,000 per partner except for one contribution of \$5,000. Furthermore, if a partner wishes to contribute more than \$10,000 to the budget in order to enhance it, that each of these partners provide a resolution to be forwarded to the administrating municipality advising of the amount they are willing to contribute.

Recorded vote:

Wendy Whitwell, Township of Armour	Yes
Kelly Elik, Township of Strong	Yes
Jennifer Farquhar, AHCC Representative	Yes
Brenda Scott, Village of South River	Yes
Celia Finley, Township of Ryerson	Yes
Margaret Ann MacPhail, Township of Perry	Yes
Tim Brunton, Municipality of Magnetawan	Yes
Tim Bryson, Township of Joly	Yes

MOVED BY: Wendy Whitwell

SECONDED BY: Jennifer Farquhar

CARRIED: Yes

Comments:

Budget Sheets - Actuals as of December 31st, 2019
Regional Economic Development
Operating Budget

GL Number	Description	2019 Actual	2019 Budgeted	2020 Department Original	2020 Department Amended	Notes
	Revenues					
15-370	Municipal & Chamber Contributions					
	Armour	(\$12,362.31)	(\$10,000)	(\$14,226)	(\$10,000)	
	Burk's Falls	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Joly	(\$1,499.45)	(\$5,000)	(\$7,110)	(\$5,000)	
	Magnetawan	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Perry	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$10,000)	
	Powassan	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Ryerson	(\$12,362.31)	(\$10,000)	(\$14,226)	(\$10,000)	
	South River	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Strong	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Sundridge	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$10,000)	
	Chamber of Commerce	(\$6,210.64)	(\$10,000)	(\$14,226)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$81,517.44)	(\$105,000)	(\$149,370)	(\$105,000)	
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0	\$0	\$0	
15-370-5	Events Contributions	(\$720.78)	\$0	\$0	\$0	
15-371	CIINO Funding	(\$6,965.00)	(\$150,000)	(\$72,945)	(\$72,945)	Reduced based on what we are allowed to claim
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0	\$0	\$0	
15-371-5	OBIAA Funding - Intern	(\$19,955.82)	\$0	(\$10,044)	(\$10,044)	
15-372	NOHFC Funding	\$0.00	(\$32,500)	(\$24,500)	(\$24,500)	
	Total Regional Economic Development revenues	(\$137,713.45)	(\$287,500)	(\$256,859)	(\$212,489)	

GL Number	Description	2019 Actual	2019 Budgeted	2020 Department Estimate	
	Expenditures				
16-801	Salaries & Benefits	\$93,878.45	\$199,705	\$148,480	Reduced based on an extra month paid by Strong for EDO
16-801-1	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0	\$0	
16-804-001	Office Supplies	\$4,374.38	\$4,000	\$3,000	\$1,745
16-804-002	Office Supplies - pd by Ryerson	\$2,781.42	\$0	\$0	
16-804-005	Audit & Accountant Fees	\$2,951.05	\$0	\$3,000	Added based on agreement which requires audited statements
16-804-010	Advertising & Promotion	\$4,081.17	\$10,000	\$10,000	\$3,700
16-804-011	Adver. & Promotion - pd by Ryerson	\$4,070.41	\$0	\$0	
16-804-020	Telephone	\$1,260.23	\$2,500	\$2,500	\$2,500
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0	\$0	
16-804-025	Website	\$835.28	\$1,000	\$10,750	\$5,350
16-804-030	Events & Seminars	\$4,489.97	\$15,000	\$20,000	\$12,000
16-804-040	Training & Workshops	\$1,220.71	\$7,000	\$7,000	\$4,240
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0	\$0	
16-804-050	Travel	\$5,710.01	\$8,000	\$10,000	\$5,000
16-804-051	Travel - pd by Ryerson	\$674.89	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$1,200	\$0	\$0
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0	\$0	
16-804-065	Regional Projects	\$3,500.00	\$39,095	\$22,129	\$6,474
16-804-067	CAEDA expenses paid to Strong	\$4,698.70	\$0	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	\$0
	Total Regional Economic Development expenditures	\$137,713.45	\$287,500	\$256,859	\$212,489
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0



RESOLUTION

2020-014

2020-014 - Moved by Wendy Whitwell; Seconded by Jennifer Farquhar;
Be it resolved that the Almaguin Community Economic Development Board approve the amended 2020 ACED budget with a contribution of \$10,000 per partner except for one contribution of \$5,000. Furthermore, if a partner wishes to contribute more than \$10,000 to the budget in order to enhance it, that each of these partners provide a resolution to be forwarded to the administrating municipality advising of the amount they are willing to contribute.

Recorded vote:

Wendy Whitwell, Township of Armour	Yes
Kelly Elik, Township of Strong	Yes
Jennifer Farquhar, AHCC Representative	Yes
Brenda Scott, Village of South River	Yes
Celia Finley, Township of Ryerson	Yes
Margaret Ann MacPhail, Township of Perry	Yes
Tim Brunton, Municipality of Magnetawan	Yes
Tim Bryson, Township of Joly	Yes

MOVED BY: Wendy Whitwell

SECONDED BY: Jennifer Farquhar

CARRIED: Yes

Comments:

2020 ACED Budget Accounts Summary

Account: 804-001 OFFICE SUPPLIES			
Item	Description	Original Cost	Amended Cost
Microsoft Office 365	Annual subscription - 5 computers	\$115.00	\$115.00
Survey Monkey	Annual subscription - business	\$420.00	\$420.00
Kaspersky Anti Virus	Annual subscription - 3 computers	\$75.00	\$75.00
Monitor	w/HDMI connectivity	\$250.00	\$155.00
Camera stabelizer	Stabelize image for short ad films	\$550.00	\$530.00
Misc. Office Supplies	Pens, business cards, toner, etc.	\$1,590.00	\$450.00
Total		\$3,000.00	\$1,745.00
Account: 804-010 ADVERTISING & PROMOTION			
RMP201 Billboard signage	MTO sign permits (5 year X 2)	\$1,500.00	\$1,500.00
	Design and install 2 signs (estimate)	\$4,300.00	\$0.00
General promotion	Initiative advertising (print, social media)	\$4,200.00	\$2,200.00
Total		\$10,000.00	\$3,700.00
Account: 804-025 WEBSITE (Core only)			
Domain/Hosting fees	V & G Group & Linkhouse Media	\$250.00	\$500.00
Misc. plugins	Wordpress plugins	\$100.00	\$0.00
Townfolio prepaid	Community Profile for South Almaguin	\$10,400.00	\$3,050.00
Maintenance of websites	Repairs & Maintenance	\$0.00	\$1,800.00
Total		\$10,750.00	\$5,350.00
Account: 804-030 EVENTS & SEMINARS			
CS202 Business engagement	Social engagement facilitation (venue, refresh.)	\$2,000.00	\$2,000.00
CS202 Business seminars	Speakers, etc.	\$3,000.00	\$0.00
SE203 Red Gala	ACED contribution	\$5,000.00	\$0.00
SE204 Almaguin Harvest Spin	Municipal contributions	\$10,000.00	\$10,000.00
Total		\$20,000.00	\$12,000.00
Account: 804-040 TRAINING & WORKSHOPS (Professional Development)			
EDAC Memberships	1 principle membership, 2 additional	\$850.00	\$850.00
EDAC Year 1	Ciara Year 1 U of W (1 week accom. Incl.)	\$1,800.00	\$800.00
Planning 101 for ED	EDO - 1 day course (hotel est. Incl.)	\$418.00	\$0.00
Consultant	Shift team building (3 staff)	\$500.00	\$0.00
EDCO Conference	Toronto (3 days/2 staff (hotel est. incl.))	\$2,590.00	\$2,590.00
Total		\$6,158.00	\$4,240.00
Account: 804-065 REGIONAL PROJECTS			
RPP 206 R Volunteerism	Regional volunteer series or initiatives	\$2,000.00	\$0.00
RMP201 Branding Strategy	VOA brand messaging, visuals, guidelines, implementation strategy, etc. (ACED portion only)	\$10,000.00	\$0.00
RMP202 Web Strategy	Strategic action item costs: website merger, tool enhancements, etc.	\$1,500.00	\$0.00
RMP203 Visitor Guide	Visitor guide support & enhancement	\$2,000.00	\$2,000.00
RMP 204 Shop Local	Ballot draw campaign & marketing campaign	\$2,625.00	\$0.00
RMP 205 Content Development	Paid boosts. Explorers Edge content partnership	\$2,500.00	\$2,500.00
Contingency	Unexpected project opportunities	\$1,504.00	\$1,974.00
Total		\$22,129.00	\$6,474.00

TREE CANOPY AND NATURAL VEGETATION POLICY

1.0 BACKGROUND:

Section 270 (1) (7) of the Municipal Act, 2001, SO 2001, c 25 requires that municipalities shall adopt and maintain a policy outlining the manner in which it protect the enhance the tree canopy and natural vegetation within its' boundaries.

2.0 DEFINITIONS:

"Municipality" means the Municipality of Powassan.

"Natural vegetation" means a treed or vegetated strip of land that borders a creek, river or lake.

"Shoreline buffer" means a treed or vegetated strip of land that borders a creek, river or lake.

"Tree canopy" means a layer of tree leaves, branches and stems that cover the ground when viewed from above.

3.0 RECOGNITION OF RESOURCE ABUNDANCE AND COMMERCIAL USE:

The Municipality has an abundance of trees and natural vegetation. These resources play a vital role in supporting and sustaining local commercial uses including, but not limited to, pulp and paper, forestry, wood fibre and wood processing. Whether for individuals harvesting firewood or large scale industrial facilities, the Municipality recognizes the need to protect and enhance its trees and natural vegetation, while at the same time ensuring they continue to be available for vital economic development.

4.0 APPLICATION:

This policy applies to all properties and development, on public and private lands, within the Municipality. It is a resource which can be referred to and utilized as establishing guiding principles for residential, commercial and public purposes.

5.0 PURPOSES:

- 5.1 To recognize the benefits to the Municipality from protecting and enhancing its tree canopy and natural vegetation,
- 5.2 To promote an understanding and appreciation of the Municipality's tree canopy and natural vegetation,
- 5.3 To support a robust tree canopy and high quality natural vegetation in the Municipality and their contribution to sustainable development,
- 5.4 To promote biodiversity in the Municipality,

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- 5.5 To reflect and promote an awareness of the current and future environmental qualities, issues and benefits, and
- 5.6 To confirm the importance of the wood/fibre industry in the local economy.

6.0 PLANNING:

When development is considered, the Municipality will apply creative approaches to planning that protect and enhance its tree canopy and natural vegetation so as to ensure the Municipality's amenity values and identify is enhanced as it grows.

7.0 EDUCATION AND ADVICE:

The Municipality will promote an understanding of the benefits of protecting and enhancing its tree canopy and natural vegetation by promoting community education programs and working with developers and community organizers.

8.0 TREE CANOPY AND NATURAL VEGETATION BUFFERS:

There are many benefits which the Municipality stands to gain from protecting and enhancing its tree canopy and natural vegetation, including:

- Reduced heating/cooling costs – trees and natural vegetation shield against wind and snow and can also insulate buildings in the winter reducing heating costs. Canopy shade can also reduce cooling costs.
- Increased property value – studies have shown general increases of up to 37% in residential property values associated with the presence of trees and natural vegetation on a property.
- Improved quality of life – time spent in greenspace improves mental health and well-being across numerous dimensions, from stress reduction to physical activity.
- Better economy – trees and natural vegetation are a key drive of the local economy and play an important role in economic development.
- Provide wildlife habitat – trees and natural vegetation create an ecosystem to provide habitat and food for birds, mammals and insects.
- Better air quality – trees and natural vegetation filter out many common airborne pollutants.
- Carbon sequestration – trees can mitigate carbon emissions and help fight climate change.
- More privacy – trees and vegetation provide a natural barrier that obstructs views and dampens sound between properties.
- Stormwater management – trees and natural vegetation alter and slow the path of rainfall, recharge groundwater, reduce surface water contaminants and can prevent erosion along slopes.

9.0 THE VALUE OF SHORELINE VEGETATION AND BUFFERS

Trees and natural vegetation along or adjacent to a shoreline helps to stabilize shorelines and protect water quality. For instance, the roots of trees prevent erosion by keeping soil in place, while natural vegetation slows the velocity of rainfall resulting in off-site movement of soil particles. Further, shoreline vegetation traps sediments and pollution, which helps to keep water clean and prevent algal blooms, excessive weed growth and loss of fish habitat.

Where the land use adjacent to a waterbody is residential, the Ontario Mistry of Natural Resources and Forestry recommends a minimum shoreline buffer width of 15 metres for water quality protection around lakes and rivers supporting warm water aquatic species and a minimum shoreline buffer width of 30 metres where the waterbody supports cold water aquatic species.

Studies have shown that a range of buffer widths can be effective in promoting buffer functions such as removing sediments, nutrients and metals. Generally speaking, the consensus in these studies is that under more conditions, buffer widths should be a minimum of 15 to 30 metres and variable width buffers may be more effective in addressing site-specific conditions. Variable width buffers can, however, be more costly to implement.

10. DISCLAIMER, REFERENCES AND RELEVANT LEGISLATION

This policy does not take precedence over any by-laws, resolutions, plans or agreements of the Municipality.

Approved by Council on the ____ day of _____, 2020.

Mayor: _____ CAO Clerk Treasurer: _____

PREGNANCY AND PARENTAL LEAVE FOR MEMBERS OF COUNCIL

1.0 PURPOSE:

- 1.1 This policy provides guidance on Pregnancy and/or Parental Leave for Members of Council in a manner that respects a Member's statutory role as an elected representative.
- 1.2 This policy establishes the process for declaring the Leave and provides guidance on the remuneration package and other administrative matters.

2.0 APPLICATION:

- 2.1 This Policy applies to any Member of Council who is absent from meetings of Council for 20 consecutive weeks or less as a result of the Member's pregnancy, the birth of the Member's child, the adoption of a child by the Member, or parental leave by the Member.

3.0 DEFINITIONS:

Municipality – The Corporation of the Municipality of Powassan

Council – The Council of the Corporation of the Municipality of Powassan

Member – Elected member of Powassan's Municipal Council

Leave – An absence of 20 consecutive weeks or less from meetings of Council, committees and boards as a result of a Member's pregnancy, the birth of a Member's child, the adoption of a child by the Member, or parental leave by the Member, in accordance with Section 259 (1.1) of the Municipal Act 2001

Temporary Appointments – Appointments made by Council to fill any temporary vacancies of Committees, Boards or activities of the Member, created by the pregnancy and/or parental leave of a Member.

4.0 POLICY STATEMENT(S):

- 4.1 The Municipality recognizes and supports a Member's right to take Leave for the Member's pregnancy, the birth of the Member's child, the adoption of a child by the Member, or parental leave by the Member, as provided for in Section 259 and 270 of the Municipal Act, 2001.
- 4.2 The Municipality will support Pregnancy and/Parental Leaves of Members of Council in accordance with the following principles and provisions:

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- a) A Member of Council is elected to represent the interests and well-being of the Municipality and their constituents.
- b) A Member's Leave does not require Council approval and their office cannot be declared vacant as a result of the Leave.
- c) A Member on Leave shall continue to receive all remuneration and continue to have expenses paid in accordance with any Council expense policy.
- d) The Member is entitled to continue to receive communication from Council (Council packages, email, meeting invitations), as if the Member were not on Leave, in accordance with the wishes of the Member.
- e) A Member on Leave reserves the right to participate as a Member at any time during their Leave.
- f) Members of Council on Leave may participate in events, conferences, committee meetings, constituent meetings or respond to communications at the level they determine, utilizing an out of office email feature to identify that they are on leave, the level of service offered and an alternate contact if required.
- g) Legislative and administrative matters requiring action during a Member's Leave should be addressed in a manner that is consistent with the Member's wishes, subject to normal practices and policies.
- h) Council may make Temporary Appointments to fill any vacancies created by the Leave of the Member.
- i) At any point during a Member's Leave, the Member will provide written notice to the Municipal Clerk if they wish to return to such appointments. Any Temporary appointments will be revoked, effective the date of the return of the Member, allowing the Member to resume exercising their statutory role in this regard.
- j) A Member on Leave has the right to exercise his or her delegated authority at any time during their Leave.

4.3 Where a Member will be absent due to a Leave, the Member shall provide written notice to the Municipal Clerk outlining the expected duration of Leave, including a potential start date and return date.

- a) It is understood that under emergent circumstances, a Member may not be able to submit the appropriate notice before the Leave commences. Each Member shall provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Leave.
- b) The Municipal Clerk will provide the Mayor/Designate with a copy of any written notice.
- c) The Member shall provide written notice to the Municipal Clerk of any changes to their return date.

d) If a Member wishes to seek a leave in excess of 20 consecutive weeks, the Member shall provide written notice to the Municipal Clerk as soon as the need for an extended leave is known. If an extended leave is requested, the Municipal Clerk shall prepare a report for Council's consideration of the extended leave. The request for an extended Leave is deemed to be outside of the scope of this policy.

4.4 The Integrity Commissioner may investigate complaints against Members related to this policy.

4.4 Staff are delegated the authority to make administrative changes to this policy that may be required from time to time due to legislative changes, provided the amendments do not change the intent of the policy.

5.0 APPENDIX, RELATED DOCUMENTS & LINKS

Note: All references refer to the current version, as may be amended from time to time.

5.1 Pertinent Resources:

<https://www.ontario.ca/laws/statute/01m25>

Approved by Council on the ____ day of _____, 2020.

Mayor: _____ CAO Clerk Treasurer: _____

To: Clerk, Council
From: Public Works Engineer
Re: Winter Sand/Street Sweeping Recycling

BACKGROUND:

During the 2019 winter, I saw some studies from other Municipalities where they were able to save money by recycling their winter sand collected while street sweeping. The city of Barrie published a report on their "Recycled Street Sweeping Pilot Program" stating that between the cost savings of buying new winter sand, and the amount of materials diverted from the landfill; the City saves approximately \$438,000/year. I have also found reports from other Municipality claiming to save significant amounts of money by recycling their winter sand.

During the 2019 winter, Scott Toebes and I had a conversation about what is done with the street sweeping materials, and discussed recycling our street sweeping materials.

ANALYSIS:

This year we decided to screen and recycle our street sweeping materials. In total 398.39 tonnes of winter sand was reclaimed, and as a by-product of screening these materials we also recovered 29.96 tonnes of stone. In total the value of this material is worth \$3,687.89, and the cost to recycle this material was \$800 (plus two days' labour for two public works employees). In total recycling this material saved the Municipality approximately \$2,887.89 (minus the labour costs), and also allowed the Municipality to reuse our street sweeping in a more sustainable and efficient manner.

RECOMMENDATIONS:

I recommend that council receives this memo.

Respectfully submitted by,

Codey Munshaw, EIT: *Codey Munshaw*, Date: May 29, 2020
Public Works Engineer

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	9-3

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-17

Being a by-law to set tax ratios for municipal purposes for the year 2020

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2020 for the Corporation of the Municipality of Powassan;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

AND WHEREAS Regulation 385/98 allows the municipality to adopt Revenue Neutral Ratios as the new Transition Ratios for 2020;

NOW THEREFORE the Council of the Municipality of Powassan hereby enact as follows:
1.

Class	Tax Ratios 2020
Residential	1.000000
Multi-Residential	1.964129
Commercial – Occupied	1.454395
Commercial – Vacant	1.018077
Commercial- Excess land	1.018077
Industrial – Occupied	1.750069
Industrial – Vacant/excess	1.137545
Large Industrial	2.230413
Large Industrial-excess	1.449769
Pipelines	1.037396
Farm	0.250000
Managed Forest	0.250000
Landfills	2.151187

2. That this by-law shall come into force upon adoption.

READ a **FIRST** and **SECOND** time May 19, 2020.

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 2nd day of June, 2020.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	10-1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2020-18

Being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020.

WHEREAS the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2020.

General Purposes \$ 3,314,770

Education \$ 769,686

WHEREAS Section 312 of the Municipal Act, 2001, .S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

WHEREAS Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 31st day of July, 2020 and the balance of the final levy shall become due and payable on the 30th of September, 2020.

Non payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2020, interest will be added at a rate of 1.25 percent per month for each month of default.

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	10-2

3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

Class	General	Education
Residential/Farm	.00978881	.00153000
Multi-Residential	.01922649	.00153000
Commercial Occupied	.01423680	.00945188
Commercial Vacant Units	.00996576	.00945188
Commercial Vacant Land	.00996576	.00945188
Comm.New Construction	.01423680	.00945188
Industrial Occupied	.01713109	.00980000
Industrial Vacant Excess Land	.01113521	.00980000
Industrial-New Construction	.01713109	.00980000
Large Industrial	.02183309	.00980000
Large Industrial excess land	.01419150	.00980000
Pipelines	.01015487	.00753775
Farmland	.00244720	.00038250
Managed Forests	.00244720	.00038250
Landfills	.02105756	.00980000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario POH 1Z0 or; through tele-banking services at any major financial institute.
7. That this by-law shall become in affect upon its adoption.

READ a FIRST and SECOND time May 19, 2020.

To be **READ a THIRD and FINAL time and considered passed as such in open Council on June 2nd, 2020.**

Mayor

CAO/Clerk-Treasurer

Maureen Lang

From: Jenny Leblond <j.leblond@chisholm.ca>
Sent: Friday, May 29, 2020 10:36 AM
To: Maureen Lang
Subject: Powassan Library

Hi Maureen,

Further to our conversation yesterday, I wish to inform you of the proposed terms from the Township of Chisholm Council with regards to the Library agreement. They include a financial contribution representing 18% and for a term of 1 year.

Thanks,
Jenny

Jennistine (Jenny) Leblond,
CAO Clerk-Treasurer
Township of Chisholm
2847 Chiswick Line, RR # 4
Powassan, ON P0H 1Z0
Phone: 705-724-3526 ext 203
Fax: 705-724-5099

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	121



Chisholm cuts back on support for Powassan library It's a compromise between two libraries

Community May 22, 2020 by [Laurel J. Campbell](mailto:Laurel.J.Campbell@northbaynipissing.ca) ([northbaynipissing-author@laurel.j.campbell@88385001_320F-466B-8D41_C3DE67816D40](mailto:Laurel.J.Campbell@northbaynipissing.ca)) | <mailto:Laurel.J.Campbell@live.ca>) | [Almaguin News](mailto:Laurel.J.Campbell@live.ca)
CHISHOLM — Council has come to a decision on how to ensure township residents have access to library services.

After a unanimous vote in favour, Chisholm has agreed to pay 18 per cent of the Powassan library budget and will also pay for library fees for those residents who want to use the East Ferris library.

The Powassan library has traditionally been a "union" facility with costs shared by the three partnering municipalities, Chisholm, Nipissing and Powassan, based on population usage. The split has, for several years, been 20 per cent for both Chisholm and Nipissing and 60 per cent for Powassan, with the agreement to be reviewed every three years.

However, for the past several years, Chisholm Mayor Leo Jobin has been concerned that the agreement was not being revisited on a regular basis, and questioned the financing ratios and whether they accurately reflected the residency of library card holders.

"If we are going to support the (Powassan) library, we are going to do so at the level our numbers are using."

— Mayor Leo Jobin

There has also been concerns among Chisholm residents who live closer to East Ferris and find it more convenient to use the library in Astorville where they have to pay for a library card. There is also an added advantage that the East Ferris library has a larger collection of books in French.

Chisholm council estimates that about 55 of its families find it more convenient to go to Astorville rather than Powassan.

"I think 18 per cent is more reflective of our actual usage at the Powassan library," said Mayor Jobin during the last council meeting on May 12. "Currently we are paying the same amount as Nipissing Township, but they have a greater number of users than we do."

"If we are going to support the library, we are going to do so at the level our numbers are using," he said, adding that using the two-per-cent saving to pay for East Ferris library cards would be "a step toward having a balance within the township" that provided free library access for most Chisholm residents.

Part of the motion passed by council also calls for representatives from Chisholm "be truly involved in the writing of the new agreement," and for the agreement to be for a shorter period than previous contracts.

"We need to take a harder stance on when the agreement will end," said Coun. James Gauthier. "I think we should give it a year and then see how this relationship continues."

Don't have a Twitter account? Register to continue

or REGISTER (user/login)

SIGN IN (user/login)

Maureen Lang

Subject: RE: Mutual aid

Begin forwarded message:

From: Bill Cox <BCox@Powassan.net>
Date: May 21, 2020 at 2:22:39 PM EDT
To: "j.leblond@chisholm.ca" <j.leblond@chisholm.ca>
Cc: Peter McIsaac <PMcIsaac@Powassan.net>, Maureen Lang <MLang@Powassan.net>
Subject: Mutual aid

I have informed my mayor and ceo about the pumper out of service in your twp , we will continue to provide assistance when required however with dry weather and weekend coming up and lots of people wanting to burn you may want to look at fire permits as a means of possibility fewer calls to respond to. From Bill Cox Fire Chief Municipally of Powassan

Sent from my iPhone

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	12-2



LORNE BYERS

111 Purdon Line
Powassan, ON
P0H 1Z0

Ph: (705) 471 - 7055

EXTRACTION AGREEMENT

This AGREEMENT is made as of the 25th day of May, 2020, by and between Lorne Byers with an address of 271 Purdon Line, Powassan ON P0H 1Z0 and The Municipality of Powassan with an address of 250 Clark Street, Powassan, ON P0H 1Z0

Lorne Byers is the owner of certain real property located in the Municipality of Powassan, legally described as 111 Purdon Line - - Roll # 49 59 010 001 20600 0000 and Con 10 PT Lot 18 - - Roll # 49 59 010 001 2077 0000.

Lorne Byers and The Municipality have agreed that Lorne Byers may extract excess clay material from the property listed in order to improve the layout and drainage of the property.

Bill 39, an act to amend the Aggregate Resources Act and the Mining Act made several amendments relating to aggregate licences, wayside permits and aggregate permits, including the new exceptions to sections 7 and 34 allowing a person to operate a pit or quarry without an aggregate license or an aggregate permit, as the case may be, in specified circumstances.

As part of the extraction agreement Lorne Byers agrees to work in cooperation with the Municipality of Powassan, and Remi Lebreche (MNR) to ensure that the extraction adheres to all local and regional standards.

Objective:

The purpose is to restore cropland and pastureland for agriculture purposes. Restoration is key to bringing land back into productivity. Active restoration is labour intensive, yet necessary for cultivation to revive.

Extraction Plan:

Lorne will work with a reputable construction firm to remove and transport the excess material from his Property to an approved dump site.

Currently, a project in North Bay is in need for imported compacted low permeable soil (clay). These resources are needed for the development and maintenance of modern infrastructure. Aggregates must meet strict quality requirements related to the chemical and physical characteristics, fortunately the materials that are hindering Lorne's farming operations will benefit the North Bay project.

Lorne and the contractor will work together to improve the sustainable management of the agricultural soils, and to protect the long-term productivity of the Property.

Topsoil will be stored separately for immediate reuse in site reclamation.

Maintenance and Repair:

Lorne at his sole discretions agrees to make improvements and alteration to the Property for the betterment of his farm and livestock. All alteration will be of good workmanship. Lorne agrees to maintain all portions of the Property.

Erosion control methods will be applied where there is the potential for erosion due to rain, flowing water, steep slopes and highly erodible soils.

The principal environmental concern is the associated sediment-laden runoff and the resulting effects on water quality, aquatic ecosystems and environmentally sensitive areas such as wetlands.

Lorne agrees to have the construction company install light-duty silt fence barriers along the contour of the ground in order to maintain sediment control and protect the water quality in any nearby streams/creeks. The silt fence will be installed without gaps or breaks the entire length, and will be attached firmly, without sagging.

Lorne agrees to maintain dust control, by spraying the gravel roads with water to keep the dust down to prevent / reduce the dust travelling through the air.

Rehabilitation:

DATE OF COUNCIL MTG.	June 2/20
AGENDA ITEM #	12-3

Lorne agrees that the area to be extracted will be rehabilitated. Upon completion of the extraction, Lorne will ensure that the area is top soiled and seeded to rehabilitate the farm land.

All disturbed areas related to the clay extraction will be recontoured and graded in preparation for final restoration and revegetation

Revegetation will include seeding with available native/non-invasive grasses. Grass seed-mix will be applied to achieve soil stabilization as quickly as possible

Measurements:

For purpose of determining and monitoring the operations on the Property, all measurements will be done with a certified scale or alternate measuring equipment, in accordance with industry codes, standards and methods.

A ticketing system, based on current best practices, will be implemented, as well as an appropriate tracking log with a summary of site source, trucks, and quantities hauled. In addition, a procedure will be in place for rejected loads, loads that are questionable will be directed to a segregated area on the property.

Lorne will maintain an accurate record of all measurements and will provide a written report spreadsheet to Remi to ensure the correct annual fees / royalties are paid as part of The Ontario Aggregate Resources Corporation Production Reporting policy.

Monitoring and Inspection:

Lorne will make regular inspections of the work activities to assess compliance as set out by Remi and the Municipality of Powassan.

Lorne agrees to work with Remi to examine and monitor the clay extraction on the property to ensure that there is a conformance and corrective action plan in place.

Any issues regarding environmental matters brought forth by Lorne, contractor personnel, or Remi shall be addressed

Lorne agrees to have Remi assess the property at the end of the project to ensure that compliance has been met in regards to the extraction and rehabilitation of the farm land.

A copy of this agreement will be provided to Lorne Byers, the Municipality of Powassan, Remi Lebreche (MNRF) and the hired Construction Company.

SIGNATURES

Per: Lorne Byers

Lorne Byers (Please Print)

Authorized Signing Officer
Lorne Byers

Per: Municipality of Powassan

Municipality of Powassan (Please Print)

Authorized Signing Officer
Municipality of Powassan

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8732	200210054174	520 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/19/20	\$1,436.96	\$1,436.96	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$31,133.47)
					\$1,763.54				
8848	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9								
PR1014	04/21/20	Payroll from 4/4/2020 to 4/17/2020	04/21/20	\$21.47	\$21.47	10-10-33320	A/P EHT	\$0.00	\$1,972.30
PR1015	05/05/20	Payroll from 4/18/2020 to 5/1/2020	05/05/20	\$1,014.27	\$1,014.27	10-10-33320	A/P EHT	\$0.00	\$1,972.30
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$1,012.42	\$1,012.42	10-10-33320	A/P EHT	\$0.00	\$1,972.30
8903	OMERS, P.O. BOX 19575 SUITE 1701, TORONTO, ON, M7Y 3M1								
PR1015	05/05/20	Payroll from 4/18/2020 to 5/1/2020	05/05/20	\$9,172.72	\$9,172.72	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$9,109.10	\$9,109.10	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
8992	T.S.A., P.O. BOX 4577 STN A, 3300 BLOOR STREET WEST, TORONTO, ON, M5W 4V8								
6623555	05/19/20	STAIR LIFT INSPECTION	05/19/20	\$105.00	\$105.00	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$2,108.90)
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3								
PR1014	04/21/20	Payroll from 4/4/2020 to 4/17/2020	04/21/20	\$36.67	\$36.67	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1015	05/05/20	Payroll from 4/18/2020 to 5/1/2020	05/05/20	\$1,681.84	\$1,681.84	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$1,678.69	\$1,678.69	10-10-33330	A/P WSIB	\$0.00	\$554.24
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , ,								
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$6,307.18	\$6,307.18	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$2,762.34	\$2,762.34	10-10-33210	A/P PIT	\$0.00	(\$1,606.63)
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$1,911.65	\$1,911.65	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR1017	05/19/20	Payroll from 5/2/2020 to 5/15/2020	05/19/20	\$4,690.72	\$4,690.72	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, M5W3T1								
1378649	05/19/20	COPIER LEASE	05/19/20	\$378.55	\$378.55	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$7,988.23)
10436	SHERYL ROY, , , , ,								
51459 REFUND	05/19/20	250 CLARK REFUND	05/19/20	\$75.00	\$75.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$3,462.43)
10437	CANADIAN MENTAL HEALTH, 87 MAIN ST WEST, SUNDRIDGE, ON, P0A 1Z0								
51500 REFUND	05/19/20	250 CLARK RENTAL REFUND	05/19/20	\$75.00	\$75.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$3,462.43)
10438	BRIGID HOGAN, , , , ,								
51382 REFUND	05/19/20	250 CLARK RENTAL REFUND	05/19/20	\$75.00	\$75.00	10-10-57041	250 CLARK-SPACE	\$0.00	(\$3,462.43)
10439	CHRIS REED, APT 303, 134 LINDSEY ST, NORTH BAY, ON, P1B 7Z2								
REFUND FOOD	05/19/20	FOOD HANDLING REFUND	05/19/20	\$47.00	\$47.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$4,512.75)
Total GENERAL GOVERNMENT								\$0.00	(\$4,512.75)
Total GENERAL GOVERNMENT								\$44,883.99	

DATE OF COUNCIL MTG.	June 2/20
AGENDA	18

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FIRE DEPARTMENT									
8728		D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6							
6750	05/19/20	CLEANING SUPPLIES	05/19/20	\$148.39	\$148.39	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,836.99)
8797		INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY , ON, P1B 4V7							
3798	05/19/20	BUNKER GEAR CLEANING	05/19/20	\$22.90	\$22.90	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$882.15)
8954		RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8							
5584574284357	05/19/20	TC FIRE HALL WATER HEATER RENTAL	05/19/20	\$42.74	\$42.74	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$14,836.99)
9985		GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0							
58021	05/19/20	ANNUAL INSPECTION	05/19/20	\$299.58	\$299.58	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,078.47)
58059	05/19/20	ANNUAL SAFETY	05/19/20	\$439.20	\$439.20	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,078.47)
58098	05/19/20	BREAKS AND ANNUAL SAFETY	05/19/20	\$1,095.83	\$1,095.83	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$2,078.47)
10201		NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4							
2020-04	05/19/20	FIRE DEPT. ANSWERING SERVICE	05/19/20	\$198.12	\$198.12	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$874.24)
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8749		BALSAM CREEK FARM INC, 250 SPRUCE ROAD, REDBRIDGE , ON, P0H 2A0							
921958	05/19/20	BRUSHING	05/19/20	\$10,176.00	\$10,176.00	10-20-63220	BRUSHING-LABOUR	\$0.00	\$0.00
8799		J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0							
73510	05/19/20	OIL	05/19/20	\$123.49	\$123.49	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,047.11)
17079	05/19/20	SWEEPER PARTS AND REPAIR	05/19/20	\$2,430.15	\$2,430.15	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$3,848.79)
8806		JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1							
546030	05/19/20	FUEL FOR 2014 FREIGHTLINER	05/19/20	\$85.02	\$85.02	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,877.10)
546030	05/19/20	FUEL FOR 2011 FREIGHTLINER	05/19/20	\$85.02	\$85.02	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$10,472.95)
546029	05/19/20	2014 CHEV FUEL	05/19/20	\$47.57	\$47.57	10-20-63540	2014 GMC -	\$0.00	(\$1,357.49)
546030	05/19/20	FUEL FOR 2013 FREIGHTLINER	05/19/20	\$85.01	\$85.01	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$10,201.56)
546029	05/19/20	F150 FUEL	05/19/20	\$47.57	\$47.57	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$1,203.60)
546029	05/19/20	CHEV TRUCK FUEL	05/19/20	\$47.57	\$47.57	10-20-63600	2015 GMC-	\$0.00	(\$1,675.17)
545453	05/19/20	FUEL FOR 710 BACKHOE	05/19/20	\$22.11	\$22.11	10-20-63620	710 BACKHOE-	\$0.00	(\$1,734.55)
546028	05/19/20	FUEL FOR 710 BACKHOE	05/19/20	\$113.06	\$113.06	10-20-63620	710 BACKHOE-	\$0.00	(\$1,734.55)
545453	05/19/20	CAT420 FUEL	05/19/20	\$66.34	\$66.34	10-20-63626	BACKHOE CAT420	\$0.00	(\$3,413.45)
546028	05/19/20	FUEL FOR 96 BACKHOE	05/19/20	\$339.18	\$339.18	10-20-63626	BACKHOE CAT420	\$0.00	(\$3,413.45)
545453	05/19/20	FUEL FOR 96 BACKHOE	05/19/20	\$22.11	\$22.11	10-20-63640	96 BACKHOE-	\$0.00	(\$826.80)
546028	05/19/20	FUEL FOR 96 BACKHOE	05/19/20	\$113.06	\$113.06	10-20-63640	96 BACKHOE-	\$0.00	(\$826.80)
545453	05/19/20	FUEL FOR GRADER	05/19/20	\$110.59	\$110.59	10-20-63660	99 GRADER-	\$0.00	(\$12,871.60)
546028	05/19/20	FUEL FOR GRADER	05/19/20	\$565.30	\$565.30	10-20-63660	99 GRADER-	\$0.00	(\$12,871.60)
546029	05/19/20	LAWN EQUIPMENT-MAT/SUPPLIES	05/19/20	\$15.87	\$15.87	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$608.74)
Total PUBLIC WORKS									
\$1,765.38									

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8897 320940	05/19/20	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	05/19/20	\$267.47	\$267.47	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,706.81)
8927 37088	05/19/20	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	05/19/20	\$9.15	\$9.15	10-20-63540	2014 GMC -	\$0.00	(\$1,357.49)
8982 1134681	05/19/20	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY , ON, P1A 4M5	05/19/20	\$311.39	\$311.39	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,706.81)
8992 6656208	05/19/20	T.S.A., P.O. BOX 4577 STN A, 3300 BLOOR STREET WEST, TORONTO, ON, M5W 4V8	05/19/20	\$241.55	\$241.55	10-20-63070	PUBLIC WORKS-SAFETY	\$0.00	(\$880.65)
9028 2368716	05/19/20	VAUGHAN PAPER PRODUCTS INC., 1598 MAIN ST WEST, NORTH BAY , ON, P1B 2X3	05/19/20	\$30.82	\$30.82	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,047.11)
9758 845520062011066	05/19/20	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	05/19/20	\$74.02	\$74.02	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,706.81)
10089 10260	05/19/20	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	05/19/20	\$513.07	\$513.07	10-20-63270	ROADSIDE	\$0.00	(\$82.47)
10356 1848	05/19/20	R.W. LAPP TRUCKING, 121184 RIVER LINE, RR # 6, THAMESVILLE, ON, N0P 2K0	05/19/20	\$4,121.28	\$4,121.28	10-20-63420	WINTER CONTROL-	\$0.00	(\$24,714.28)
Total PUBLIC WORKS									\$20,063.77
ENVIRONMENT									
8751 4522	05/19/20	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	05/19/20	\$1,831.68	\$1,831.68	10-25-64900	LANDFILL SITE-LABOUR	\$0.00	\$0.00
8806 546030	05/19/20	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1	05/19/20	\$85.02	\$85.02	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$5,223.62)
9363 13608	05/19/20	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	05/19/20	\$1,116.05	\$1,116.05	10-25-64965	LANDFILL SITE-	\$0.00	(\$17,502.97)
9622 20521	05/19/20	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	05/19/20	\$201.97	\$201.97	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$5,223.62)
Total ENVIRONMENT									\$3,234.72

**Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>WATER</u>									
8792	05/19/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/19/20	\$921.25	\$921.25	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$4,137.88)
200003755079	520	WATER PUMPHOUSE-MAT/SUPPLIES HYDRO							
10203	05/19/20	MUNICIPAL METERING SERVICES, 75 KARA LANE, TILLSONBURG, ON, N4G 5M2	05/19/20	\$384.91	\$384.91	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,014.61)
60032	05/19/20	9 FAIRVIEW METER							
Total WATER									
\$1,306.16									
<u>RECREATION</u>									
8792	05/19/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/19/20	\$148.50	\$148.50	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$890.70)
200097470823	520	PARKS-MAT/SUPPLIES HYDRO							
200087941884	520	05/19/20 POOL-MATERIAL & SUPPLIES HYDRO	05/19/20	\$47.69	\$47.69	10-55-67110	POOL-MATERIAL &	\$0.00	(\$543.51)
8824	05/19/20	LIFESAVING SOCIETY THE LIFEGUARDING EXPERTS, 400 CONSUMERS ROAD, NORTH YORK , ON, M2J 1P8	05/19/20	\$100.00	\$100.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$543.51)
29679	05/19/20	ANNUAL AFFILIATION FEE							
Total RECREATION									
\$296.19									
<u>HEALTH SERVICES</u>									
8736	05/19/20	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND , ON, P2A 1J2	05/19/20	\$36,054.67	\$36,054.67	10-60-66100	DISTRICT OF SOCIAL	\$0.00	(\$36,054.67)
1211	2ND Q	SOCIAL SERVICES LEVY							
8745	05/19/20	EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0	05/19/20	\$25,580.00	\$25,580.00	10-60-66200	EASTHOLME LEVY	\$0.00	\$0.00
2020	2ND Q	EASTHOLM 2ND QUARTER							
9007	05/19/20	TOWN OF PARRY SOUND, 52 SEQUIN STREET, PARRY SOUND , ON, P2A 1B4	05/19/20	\$24,814.83	\$24,814.83	10-60-65220	LAND AMBULANCE	\$0.00	\$0.00
19768	05/19/20	LAND AMBULANCE							
Total HEALTH SERVICES									
\$86,449.50									
<u>HISTORICAL & CULTURE</u>									
8792	05/19/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/19/20	\$301.90	\$301.90	10-65-67680	POWASSAN LEGION	\$0.00	(\$8,691.19)
200204347544	520	POWASSAN LEGION EXPENSE							
8954	05/19/20	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	05/19/20	\$307.67	\$307.67	10-65-67680	POWASSAN LEGION	\$0.00	(\$8,691.19)
109550013140739	05/19/20	POWASSAN LEGION EXPENSE							
Total HISTORICAL & CULTURE									
\$307.67									
\$609.57									

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PLANNING & DEVELOPMENT									
10398	05/19/20	TOWNSHIP OF ARMOUR, 56 ONTARIO STREET, BOX 533, BURK'S FALLS, ON, POA 1C0	05/19/20	\$498.91	\$498.91	10-70-68040	ECONOMIC	\$0.00	(\$2,500.00)
ARM 20-16		05/19/20 2019 DEFICIT			\$498.91				
Total PLANNING & DEVELOPMENT									
SPORTSPLEX									
8792	05/19/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/19/20	\$100.31	\$100.31	10-80-61610	HYDRO	\$0.00	(\$36,008.30)
20097443945 520		05/19/20 HYDRO			\$100.31				
8954	05/19/20	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	05/19/20	\$48.93	\$48.93	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$1,798.49)
56130364313036		05/19/20 BUILDING SUPPLIES			\$48.93				
Total SPORTSPLEX									
Total Bills To Pay:								\$149.24	\$159,738.81

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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8781	05/26/20	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/26/20	\$263.38	\$263.38	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,171.93)
9680882	05/26/20	A/R LIBRARY GREEN SHIELD 1940.20	05/26/20	\$1,431.05	\$1,431.05	10-10-61510	BENEFITS	\$28,000.00	\$18,384.10
9680882	05/26/20	OFFICE GREEN SHIELD			\$1,694.43				
8848		MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9			\$83.52			\$8,000.00	\$5,891.10
8992	05/19/20	T.S.S.A., P.O. BOX 4577 STN A, 3300 BLOOR STREET WEST, TORONTO, ON, M5W 4V8	05/19/20	\$105.00	\$105.00	10-10-61640	OFFICE & EQUIPMENT		
6623555	05/19/20	STAIR LIFT INSPECTION			\$105.00				
9176	05/27/20	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/27/20	\$197.92	\$197.92	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$32,570.43)
1375144	05/27/20	PEST CONTROL			\$219.79				
9768	05/26/20	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1	05/26/20	\$97.57	\$97.57	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$16,493.79
1704570-1	05/26/20	PURELL HAND CLEANER			\$108.34				
10061	05/27/20	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/27/20	\$111.17	\$111.17	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,171.93)
JUNE 2020	05/27/20	LIBRARY LIFE/DISABILITY INS			\$860.12	10-10-61510	BENEFITS	\$28,000.00	\$18,384.10
JUNE 2020	05/27/20	OFFICE LIFE/DISABILITY INS.			\$971.29				
					\$7,931.01				
Total GENERAL GOVERNMENT									
250 CLARK									
8728	05/26/20	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	05/26/20	\$260.86	\$260.86	10-12-61641	250 CLARK-BUILDING	\$20,000.00	\$20,000.00
6759	05/26/20	CLEANING SUPPLIES			\$260.86				
					\$260.86				
Total 250 CLARK									
FIRE DEPARTMENT									
8781	05/26/20	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/26/20	\$313.39	\$313.39	10-15-61510	BENEFITS	\$0.00	(\$1,702.02)
9680882	05/26/20	FIRE GREEN SHIELD			\$313.39				
8792	05/26/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/26/20	\$50.02	\$50.02	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$46,971.88
200058393361	05/26/20	FIRE DEPT.-OPERATIONS			\$107.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$46,971.88
200095870626	05/27/20	FIRE DEPT.-OPERATIONS			\$157.05				
9023	05/27/20	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/27/20	\$255.44	\$255.44	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$46,971.88
1173474306642	05/27/20	FIRE DEPT.-OPERATIONS			\$255.44				
9040	05/21/20	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	05/21/20	\$927.15	\$927.15	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$46,971.88
MAY 2020	05/21/20	FIRE DEPT.-OPERATIONS			\$927.15				
					\$927.15				

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9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		05/27/20	\$33.49	\$33.49	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$46,971.88
7057246880 620	05/27/20 FIRE DEPT.-OPERATIONS								
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		05/27/20	\$136.12	\$33.49	10-15-61510	BENEFITS	\$0.00	(\$1,702.02)
JUNE 2020	05/27/20 MF LIFE/DISABILITY INS				\$33.49				
					\$136.12				
					\$1,822.64				
Total FIRE DEPARTMENT									
<u>PUBLIC WORKS</u>									
8775	GIN-COR., 5151 HWY 17 WEST, MATTAWA , ON, P0H 1V0		05/27/20	\$315.02	\$315.02	10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$26,908.41
61210	05/27/20 DRIVE SHAFT								
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7		05/26/20	\$1,844.00	\$315.02	10-20-63050	PUBLIC WORKS-	\$340,000.00	\$328,624.96
9680882	05/26/20 PW GREEN SHIELD				\$1,844.00				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3		05/27/20	\$114.91	\$114.91	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,375.72
200031148485 620	05/27/20 PUBLIC WORKS BLDGS UTILITIES				\$25.49	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,375.72
200067986361 620	05/27/20 PUBLIC WORKS BLDGS UTILITIES				\$75.22	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,375.72
200118558926 620	05/27/20 PUBLIC WORKS BLDGS UTILITIES				\$215.62				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0		05/26/20	\$40.98	\$40.98	10-20-63065	PUBLIC WORKS MAT &	\$4,000.00	\$798.58
25592	05/26/20 coffee				\$40.98				
8922	POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW , ON, N0R 1G0		05/27/20	\$24,191.91	\$24,191.91	10-20-63370	LOOSETOP	\$250,000.00	\$250,000.00
2613	05/27/20 DUST CONTROL				\$24,191.91				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0		05/27/20	\$67.14	\$67.14	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$9,375.72
37444	05/27/20 SPRUCE STAKES				\$67.14				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		05/27/20	\$90.15	\$90.15	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,640.31
7057243532 620	05/27/20 PW GARAGE PHONE				\$90.15				
9669	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5		05/27/20	\$47.83	\$47.83	10-20-63060	PUBLIC WORKS-	\$65,000.00	\$52,640.31
61299	05/27/20 COTTER PINS				\$47.83				
9985	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0		05/27/20	\$1,018.09	\$1,018.09	10-20-63780	2014 FREIGHTLINER-	\$28,000.00	\$26,908.41
58328	05/27/20 ANNUAL SAFETY FRONT END REPAIRS				\$1,018.09				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		05/27/20	\$593.07	\$1,018.09	10-20-63050	PUBLIC WORKS-	\$340,000.00	\$328,624.96
JUNE 2020	05/27/20 PW LIFE/DISABILITY INS.				\$593.07				
					\$593.07				
10220	ULINE CANADA CORPORATION, BOX 3500, RPO STREETSVILLE, MISSISSAUGA, ON, L5M 0S8		05/19/20	\$241.55	\$241.55	10-20-63070	PUBLIC WORKS-SAFETY	\$3,000.00	\$2,119.35
6656208	05/19/20 SAFETY SUPPLIES				\$241.55				

**Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10411	05/27/20	BYERS FARMS, BOX 747, 271 PURDON LINE, POWASSAN, ON,	05/27/20	\$1,144.80	\$1,144.80	10-20-63420	WINTER CONTROL-	\$75,000.00	\$46,164.44
33		05/27/20 snow removal			\$1,144.80				
					\$29,810.16				
Total PUBLIC WORKS									
ENVIRONMENT									
8781	05/26/20	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	05/26/20	\$374.02	\$374.02	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,120.82)
9680882		05/26/20 GREEN SHIELD DRUG PLAN			\$374.02				
8792	05/27/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/27/20	\$39.42	\$39.42	10-25-64910	LANDFILL SITE-	\$50,000.00	\$8,399.23
200051438461		620 05/27/20 LANDFILL SITE-MAT/SUPPLIES HYDRO			\$39.42				
9622	05/27/20	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	05/27/20	\$1,134.61	\$1,134.61	10-25-64830	GARBAGE VEHICLE	\$31,000.00	\$25,489.39
20592		05/27/20 BRAKE PARTS			\$1,134.61				
10061	05/27/20	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/27/20	\$158.63	\$158.63	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,120.82)
JUNE 2020		05/27/20 landfill and garbage benefits			\$158.63				
					\$158.63				
					\$1,706.68				
Total ENVIRONMENT									
WATER									
8774	05/27/20	GIESLER MARINE LIMITED, BOX 217,, POWASSAN , ON, P0H 1Z0	05/27/20	\$35.62	\$35.62	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$16,600.48
189026		05/27/20 shipping water meters			\$35.62				
8792	05/27/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/27/20	\$67.23	\$67.23	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$16,600.48
200025335054		620 05/27/20 WATER DISTRIBUTION-MAT/SUPPLIES			\$67.23				
8907	05/27/20	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO , ON, M5E 1E5	05/27/20	\$272.41	\$272.41	10-30-64510	WATER PUMPHOUSE-	\$30,000.00	\$24,940.87
1840		05/27/20 GENERATOR SERVICE			\$272.41				
1039	05/27/20	WET END PUMP REPLACEMENT RADIO REPAIRS	05/27/20	\$12,335.92	\$12,335.92	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$16,600.48
					\$67.23				
					\$12,608.33				
8959	05/27/20	ROBERT GIESLER, P.O. BOX 41, POWASSAN , ON, P0H 1Z0	05/27/20	\$99.62	\$99.62	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$16,600.48
EMCO 5/26/2020		05/27/20 WATER METER FITTINGS			\$99.62				
9059	05/27/20	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/27/20	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$30,000.00	\$24,940.87
7057243319		620 05/27/20 WATER PUMP HOUSE PHONE			\$44.39				
					\$44.39				
					\$12,855.19				
Total WATER									

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SEWER									
8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0							
37154	05/27/20	DRAIN COUPLING	05/27/20	\$5.08	\$5.08	10-40-64140	SEWER DISTRIBUTION-	\$22,000.00	\$18,953.38
				\$5.08	\$5.08				
				\$5.08	\$5.08				
Total SEWER									
BUILDING DEPARTMENT									
8781		GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7							
9680882	05/26/20	BUILDING INSPECTOR GREEN SHIELD	05/26/20	\$264.50	\$264.50	10-45-62700	BUILDING INSPECTOR	\$121,000.00	\$119,127.62
				\$264.50	\$264.50				
10061		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4							
JUNE 2020	05/27/20	BUILDING INSPECTOR LIFE/DISABILITY INS.	05/27/20	\$195.26	\$195.26	10-45-62700	BUILDING INSPECTOR	\$121,000.00	\$119,127.62
				\$195.26	\$195.26				
				\$459.76	\$459.76				
Total BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8781		GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7							
9680882	05/26/20	PROPERTY STANDARD GREEN SHIELD	05/26/20	\$263.96	\$263.96	10-50-61510	BENEFITS	\$0.00	(\$1,121.26)
				\$263.96	\$263.96				
				\$263.96	\$263.96				
Total PROTECTION TO PERSONS & PROPERTY									
RECREATION									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3							
200096240842	05/27/20	SHCC-MAT/SUPPLIES HYDRO	05/27/20	\$103.91	\$103.91	10-55-67410	SHCC-MAT/SUPPLIES	\$6,500.00	\$5,110.77
				\$103.91	\$103.91				
				\$103.91	\$103.91				
Total RECREATION									
HISTORICAL & CULTURE									
9059		BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7							
7057242235	05/27/20	POWASSAN LEGION PHONE	05/27/20	\$138.41	\$138.41	10-65-67680	POWASSAN LEGION	\$35,000.00	\$25,699.24
				\$138.41	\$138.41				
9820		BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9							
508216077	05/27/20	LEGION INTERNET	05/27/20	\$213.92	\$213.92	10-65-67680	POWASSAN LEGION	\$35,000.00	\$25,699.24
				\$213.92	\$213.92				
				\$352.33	\$352.33				
Total HISTORICAL & CULTURE									
TROUT CREEK COMMUNITY CENTRE									
8781		GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7							
9680882	05/26/20	TCCC GREEN SHIELD	05/26/20	\$263.87	\$263.87	10-75-61510	BENEFITS	\$12,000.00	\$9,862.53
				\$263.87	\$263.87				
				\$263.87	\$263.87				

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792	05/26/20	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	05/26/20	\$461.42	\$461.42	10-75-61610	HYDRO	\$25,000.00	\$12,919.29
200109358575 620	05/26/20	HYDRO							
10061	05/27/20	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/27/20	\$147.40	\$461.42	10-75-61510	BENEFITS	\$12,000.00	\$9,862.53
JUNE 2020		05/27/20 TCCC LIFE/DISABILITY INS.		\$147.40					
				\$147.40					
				\$872.69					

Total TROUT CREEK COMMUNITY CENTRE

SPORTSPLEX

8781	05/26/20	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	05/26/20	\$374.02	\$374.02	10-80-61510	BENEFITS	\$14,000.00	\$11,274.67
9680882		05/26/20 SP GREEN SHIELD							
10061	05/27/20	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/27/20	\$157.56	\$374.02	10-80-61510	BENEFITS	\$14,000.00	\$11,274.67
JUNE 2020		05/27/20 SP LIFE/DISABILITY INS.		\$157.56					
				\$157.56					
				\$531.58					

Total SPORTSPLEX

Total Bills To Pay:

\$56,975.85

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
19106	COVID	05/27/20	POWASSAN DISTRICT FOOD BANK, , POWASSAN, ON, P0H 1Z0	05/27/20	\$250.00	\$250.00	10-10-52035	GRANTS, DONATIONS,	\$5,000.00	\$3,000.00
10440	COVID	05/27/20	EAST PARRY SOUND COMMUNITY SUPPORT SERVICES, 8 KING ST, POWASSAN, ON,	05/27/20	\$1,750.00	\$1,750.00	10-10-52035	GRANTS, DONATIONS,	\$5,000.00	\$3,000.00
					\$1,750.00	\$1,750.00				
					\$2,062.41	\$2,062.41				
Total GENERAL GOVERNMENT										
FIRE DEPARTMENT										
10082	756422	05/27/20	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0	05/27/20	\$305.28	\$305.28	10-15-62010	FIRE DEPT.-MAINTENANCE	\$10,000.00	\$9,094.95
					\$305.28	\$305.28				
					\$305.28	\$305.28				
Total FIRE DEPARTMENT										
PUBLIC WORKS										
8808	P12994	05/27/20	JOE JOHNSON EQUIPMENT INC, 2521 BOWMAN STREET, INNISFIL, ON, L9S 3V6	05/27/20	\$259.78	\$259.78	10-20-63620	710 BACKHOE-	\$5,000.00	\$3,130.28
					\$259.78	\$259.78				
					\$259.78	\$259.78				
Total PUBLIC WORKS										
Total Bills To Pay:										\$2,627.47